**BOARD OF EDUCATION**

 **Saskatoon School Division No. 13**

 **P O S I T I O N D E S C R I P T I O N**

**Position: EQUIPMENT OPERATOR**

**Immediate Supervisor: MANAGER OF MAINTENANCE**

**Core Function:**

Under the general supervision of the immediate supervisor, the Equipment Operator performs a range of functions operating power mobile equipment on school division properties, either assisting Trades or other personnel on general maintenance functions or working alone on specifically assigned duties involving the operation of power mobile equipment.

**Duties and Responsibilities:**

1. Operates power mobile equipment in a safe and effective manner, including a skid steer and loader, tows trailers, attaches related equipment and performs routine inspections to ensure proper operating condition and perform general maintenance functions.
2. Provides assistance to journeyperson trades or other personnel within the division to perform general facility and property maintenance functions on school division properties in which the operation of power mobile equipment is required.
3. Operates equipment in the performance of snow clearing, snow fence installation and sand spreading on school division properties primarily working alone and with exposure to varying climate conditions.
4. Performs landscaping functions on school division properties requiring the operation of equipment, including playground equipment installation and maintenance, flagpole installation, sand deliveries and levelling of playgrounds and jump pits.
5. Performs parking lot maintenance tasks including the sweeping of parking lots.
6. Operating alone or with assistance, loads and unloads vehicles, exercising care in transporting or moving of materials, furniture, equipment and supplies to or from the required area of sites by bending, lifting, carrying, pushing, pulling and climbing stairs or ladders.
7. Routinely lifts and carries items up to 22 kilograms and heavier items with help, or vehicle-mounted devices such as powered tailgates or hoists.
8. Performs other such duties as may be required to meet organizational objectives and deadlines.

**QUALIFICATIONS;**

1. Grade Xll or equivalent.

1. The possession of a valid Saskatchewan driver's license and a Powered Mobile Equipment Operator certification recognized by Saskatchewan Occupational Health and Safety Regulations is required.
2. Three or more years of current experience in operating Powered Mobile Equipment is preferred.
3. Demonstrated mechanical ability.
4. The ability to use maintenance software programs.
5. Physical ability to perform duties assigned.
6. Strong communication skills with the ability to build relationships.
7. Willingness to be trained and certified on all Powered Mobile Equipment as required .

January 2021