**BOARD OF EDUCATION**

 **Saskatoon School Division No. 13**

 **P O S I T I O N D E S C R I P T I O N**

**Position: TRADITIONAL KNOWLEDGE KEEPER: MÉTIS/HERITAGE MICHIF** **PERSPECTIVES**

**Immediate Supervisor: DEPUTY DIRECTOR RESPONSIBLE FOR FIRST NATION, INUIT AND Métis EDUCATION**

**Core Functions:**

The Traditional Knowledge Keeper: Métis/ Heritage Michif Perspectives provides leadership in the inclusion of Métis/Heritage Michif content and perspectives at Saskatoon Public Schools with the goal to create inclusive learning environments and improve student learning outcomes.

**Duties and Responsibilities:**

1. To work with Saskatoon Public Schools’ staff in developing and sustaining environments that are inclusive and respectful of First Nations, Inuit and Métis students, families, and communities.
2. To promote the inclusion of Métis/Heritage Michif teachings and language into curricula and school events.
3. To work with other Saskatoon Public Schools’ Traditional Knowledge Keepers and Cultural Resource Liaison to support the inclusion of cultural programming.
4. To assist in improving First Nations, Inuit and Métis students’ sense of self and knowledge; strengthening their identity and pride in their cultural background.
5. To work with Elders and Culture Leaders to ensure respectful inclusion of First Nations, Inuit and Métis/Michif ways of knowing.
6. Performs such other tasks as may be required to meet organizational deadlines and objectives.

**Qualifications:**

1. Grade 12 or equivalent standing. Preference will be given to applicants with additional postsecondary training (i.e., Social Work or Indigenous Studies).
2. Two years of experience in a related area (i.e., community organizations or social justice). Ability to work independently without direct supervision.
3. Strong understanding of Métis/Heritage Michif culture, language, history, traditions, values and perspectives.
4. Ability to assist and work with Elders, Heritage Michif Speakers and cultural leaders.
5. Strong ability to connect with Métis/Michif cultural resources and agencies.
6. Ability to develop and maintain good working relationships with all levels of staff within schools, Partnership organizations and with Métis/Michif families and communities.
7. Excellent communication skills (written and oral) and the ability to work collaboratively in a team setting.
8. Intermediate computer skills including email, Google Docs and Microsoft Office products.
9. Possess a valid driver’s license and access to a reliable vehicle.

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